

# APPLICATION FORM

## Netherlands Fellowship Programmes

### PhD Studies Starting in 2010

IPA-nr: .....	
<i>To be filled in by the Netherlands embassy or consulate:</i>	
File no.....	Multi year agreement: <input type="checkbox"/> YES ... <input type="checkbox"/> NO

#### INSTRUCTIONS FOR THE APPLICANT

Please answer the questions on this form clearly and completely (in English and preferably typewritten). If you need more space you can attach additional pages, but make sure to indicate the number of the questions you are answering.

**Check beforehand with the Netherlands embassy or consulate** whether or not this or any other specific additional documents or procedures are required in your country and what the deadline is in your country for forwarding a fellowship application for an NFP PhD fellowship 2010. At the same time, ask them the date by which they must have received your application.

The duly completed and signed form, together with the required documents, should be sent or delivered **to the Netherlands embassy or consulate in your own country** unless otherwise indicated by the embassy or consulate. Application forms for NFP fellowships should not be sent directly to Nuffic nor to the Dutch institution supervising the research project.

Your application will only be processed if you have submitted all of the following documents to the Netherlands embassy or consulate in your country for assessment:

- The original letter from the host institution in the Netherlands stating that you have been accepted to enroll as a PhD student
- If the language of communication during the PhD is English, the official result of an English language test (TOEFL or IELTS). This requirement does not apply to:
  - Candidates whose native language is English;
  - candidates who have received their tertiary education in English;
  - candidates who have previously attended a course or programme in the English language at a Dutch educational institution, but no longer than two years ago.
- A letter from your employer endorsing your study plans and guaranteeing that while you are absent your salary will continue to be paid and your job will be held for you (see section 3)
- A copy of your passport or an official identity document
- Certified copies of educational records
- One current photo (upon request of the Embassy or consulate)
- A copy of your birth certificate (upon request of the Embassy or consulate)

#### Deadline and selection procedure

*Applications for an NFP PhD fellowship starting in 2010 should have reached the Netherlands Embassy in Uganda before 28 February 2009, in all other NFP countries before the first of June or the first of October 2009.*

*The embassy or consulate forwards an application that meets all of the criteria to Nuffic.*

*Nuffic informs the candidates who are not eligible or not selected as well as the Dutch embassy and the Dutch institution of its decision. The Dutch institution informs all selected candidates through the Dutch embassy in their home country.*

File number:

**1: PERSONAL INFORMATION**

**\* Please give names and information exactly as they appear in your passport!**

Family name(s)\* : .....

First name(s)\* : .....

.....

Gender:  male  female

Place of birth\* : .....

Date of birth\* : .....

Nationality\* : .....

Postal Address : .....

Zip Code : ..... Residence : .....

Province : ..... Country : .....

E-mail address : .....

Telephone : ..... Cell phone : .....

**2: INTENDED FIELD OF RESEARCH, AND MOTIVATION**

Name of the Dutch organization supporting your application: .....

.....

Name of the supervisor at this institution: .....

.....

Postal Address: .....

Zip Code: ..... Residence: .....

E-mail address: .....

***If applicable:***

Name of the organization in a developing country that is also supporting your application: .....

.....

Name of the academic co-supervisor within this institution: .....

.....

Role of the co-supervisor during your PhD research: .....

.....

Postal Address: .....

Zip Code: ..... Residence: .....

Province: ..... Country: .....

Website: ..... E-mail address: .....

Name of the organization that employs you and that is nominating you for an NFP fellowship.....  
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.....

Your current position: .....  
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Describe your current tasks and responsibilities: .....  
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Proposed field of research: .....  
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Title of research: .....  
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Proposed starting date of the PhD study and research: .....  
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With NFP support, PhDs can only be pursued using either a 'sandwich model' or a 'picnic model', which means that a large portion of the PhD research will take place in the candidate's home country.

Will a large portion of your PhD research take place in your home country?:  Yes ...  No

Why do you want to pursue a PhD in this field? .....

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How will your organization benefit from the research you wish to conduct? .....

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How will your country benefit from the research you wish to conduct? .....

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**Declaration and signature**

- I herewith declare that I will return to my home country shortly after the period of study and research or fellowship has ended.
- I herewith declare that I will be available full time to pursue the PhD without interruption.
- I give my permission, if I am awarded an NFP fellowship, for my personal data to be entered in a database and used to keep me informed of alumni activities.
- I certify that all my answers are true, complete and correct, and that if I am awarded an NFP fellowship, I will comply with all the formal obligations this entails.

Date : .....

Name: .....

City : .....

Signature :

**3: EMPLOYER'S INFORMATION** (to be completed by the employer)

Name of the organization and its abbreviation: .....

Postal Address: .....

Zip Code: ..... Residence: .....

Province:..... Country: .....

Telephone: .....

Fax : .....

Website: ..... E-mail address: .....

Type of organization:

- government or semi-government
- educational and/or research institution (university, education centre, training centre, etc.)
- non-governmental organization (NGO)
- small-or medium-scale business or industry
- other (specify) .....

**Please attach a statement, written on your organization's official letter paper and bearing an official stamp and signature, which answers the following questions:**

- Why is your organization nominating this candidate?
- How will the organization benefit from the result of this research?
- Which plans have been made for putting the candidate's newly acquired knowledge and skills to use within your organization?

**The statement should also include two promises:**

- That the candidate's salary will continue to be paid during the period for which the fellowship is awarded
- That at the end of the fellowship period the candidate will be offered a position equivalent to the one that he or she holds at present.

**Declaration and signature**

I certify that all the answers are true, complete and correct, and that the employer's statement is attached. If the candidate is awarded an NFP fellowship, my organization will comply with all the formal obligations this entails.

Date: .....

Name (of superior): .....

E-mail address: .....

Position: .....

Signature of superior and official stamp:

File number:

**4: STATEMENT BY THE GOVERNMENT** *(if applicable)*

The government of..... hereby supports the above application and certifies that the PhD study to be undertaken will benefit and foster the development of the country and that all the information provided is complete and correct.

Date: .....

Place: .....

Position of the responsible government official: .....

Signature and official stamp:

*Nuffic is a non-profit, professional organization aimed at making education accessible all over the world. Among other things, it supports national strategies for human capacity-building by administering fellowship programmes for post-secondary study and training that takes place either in the Netherlands or in the fellow's home region. Nuffic is a foundation according to Dutch law and has its seat in The Hague.*

*The information requested in this form will be used for administering the fellowship and for alumni purposes.*

**Information**

*For general information about the Netherlands Fellowship Programmes, please contact:*

*Nuffic  
Capacity Building and Scholarship Directorate  
P.O. Box 29777  
2502 LT The Hague  
The Netherlands*

*Telephone: +31-70-4260167  
fax: +31-70-4260189  
e-mail: [nfp@nuffic.nl](mailto:nfp@nuffic.nl)  
website: [www.nuffic.nl/nfp](http://www.nuffic.nl/nfp)*

*To be completed by the Netherlands embassy or consulate*

## 5: STATEMENT OF THE NETHERLANDS EMBASSY OR CONSULATE

Date the application was received: .....

Contact person: .....

E-mail address: .....

Telephone: .....

**Please tick the boxes that you have found apply to this fellowship application. If they are not ticked, please clarify in your recommendations.**

- The candidate is from a deprived group and/or from a marginalized region.
- The candidate has provided a letter from the Dutch institution granting (provisional) acceptance.
- The candidate is not employed by a large industrial, commercial and/or multinational firm.
- The candidate is employed by an organization that is relevant to the development of his/her country.
- The candidate has adequately expressed his/her motivation.
- The candidate has presented proof of an adequate command of the language of instruction.
- The candidate's passport or identity document is complete, and valid.
- The candidate's diplomas, degrees and academic records are complete, and valid.
- The employer has adequately expressed his/her motivation.
- The employer's statement is conform the criteria mentioned in section 3.

**If applicable:**

- The candidate's language test is complete, valid, and the score is satisfactory.
- The candidate's birth certificate is complete, correct and legal.
- The request is being made in the context of a multi-year agreement.

